附件1：

**博士后申请表**

近身免冠

一寸照片

|  |  |
| --- | --- |
| 博士后姓名 |  |
| 全国博管办编号 |  |

1. **申请做博士后情况**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 工作站设站单位 | |  | | |
| 流动站设站单位 | |  | | |
| 流动站（一级学科） | |  | | |
| 专 业（二级学科） | |  | | |
| 合作导师 | 工作站 |  | 招收类型 |  |
| 流动站 |  | 进站日期 |  |
| 研究计划题目 | |  | | |
|  | | |
|  | | |

1. **申请人基本情况**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 性别 |  | 国籍 | |  | | | | | | | | | | 民族 | |  | |
| 出生年月日 | |  | | | | 出生地 | | |  | | | | | | | | |
| 婚姻状况 | |  | | | 证件名称 |  | | | 证件号码 | | | |  | | | | |
| 户口所在城市 | |  | | | | | 拟落户省市 | | | | |  | | | | | |
| 户口注册派出所 | |  | | | | | | | | 留学博士出国前是否注销户口 | | | | | | |  |
| 专业技术职务 | |  | | | | | | E-mail | | | |  | | | | | |
| 在职单位 | |  | | | | | | | | | 联系电话 | | | |  | | |
| 通信地址（含邮编） | | |  | | | | | | | | | | | | | | | |

1. **申请人获得博士学位单位、学科、专业**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 博士毕业单位 |  | | | |
| 获博士学位国别 |  | 博士学位论文答辩通过时间 | |  |
| 博士学位证  书签发时间 |  | | 学 科  （一级学科） |  |
| 专业（二级学科） |  | | | |

1. **申请人配偶、子女的基本情况**
   * 1. **配偶**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 |  | | | | | 出生年月日 | | |  | 民族 |  |
| 专业技术职务 | | |  | | | | | | 文化程度 |  | |
| 证件名称 | |  | | | | 证件号码 | | |  | | |
| 学习或工作城市及单位 | | | | |  | | | | | | |
| 借调城市及单位 | | | |  | | | | | | | |
| 是否跟随流动 | | | |  | | | 联系电话 |  | | | |

**b. 子女**

|  |  |  |  |
| --- | --- | --- | --- |
| 姓名 | 性别 | 出生年月日 | 上学情况 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **申请人学习经历**

|  |  |  |
| --- | --- | --- |
| 起止时间 | 所在单位 | 所获学位 |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. **申请人工作经历**

|  |  |  |
| --- | --- | --- |
| 起止时间 | 所在单位 | 工作职位 |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. **申请人博士学位论文情况**

|  |  |
| --- | --- |
| 博士学位论文题目 |  |
| 博士论文  指导教师姓名 |  |
|  | |

1. **申请人博士期间科研情况**
   * 1. **学术刊物或会议上发表的有代表性的论文和专著**（包括已被录用、待发表的）

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 论文题目 | |  | | |
| 论文发表的学术刊物或会议名称 | | |  | |
| 期刊类型 |  | | 期刊号 |  |
| 会议类型 |  | | 发表时间 |  |
| 收录情况 |  | | | |
| 论文题目 | |  | | |
| 论文发表的学术刊物或会议名称 | | |  | |
| 期刊类型 |  | | 期刊号 |  |
| 会议类型 |  | | 发表时间 |  |
| 收录情况 |  | | | |
| 论文题目 | |  | | |
| 论文发表的学术刊物或会议名称 | | |  | |
| 期刊类型 |  | | 期刊号 |  |
| 会议类型 |  | | 发表时间 |  |
| 收录情况 |  | | | |

**b. 科研成果、奖励和荣誉称号**

|  |
| --- |
| （不超过10项，200字） |

**c. 参加或主持的项目**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 研究项目名称 | |  | | | | | | | |
| 下达部门 |  | | 项目性质 | |  | | | 项目评价 |  |
| 批准时间 |  | | | | | 完成时间 | |  | |
| 承担责任 |  | | | 项目经费 | |  |  | | |
| 项目效益 |  | | | | | | | | |

1. **申请人签字**

|  |
| --- |
| 本人已认真审阅此申请表所填内容，并保证所填内容真实可靠。对因虚报、伪造等行为，所引起的后果及法律责任均由本人承担。  申请人 申请日期 年 月 日 |

附件2：

**专家推荐信 Letter of Recommendation**

致申请人（to the Applicant）

申请人必须向申请做博士后单位提交两份《专家推荐信》。申请人在下栏中填好自己的姓名和所申请的单位名称后，将此表分送两位了解和熟悉自己的专家（其中一位是申请人的博士生指导教师）。为方便专家填写推荐意见后将其退回申请人，请申请人在下面的栏目中详细写明自己的通信地址。

Applicant should have two letters of recommendation submitted from professors or others who can assess the quality of his /her academic performance, capability and potential of research.

Please ask to have these letters sent directly to the institution to which you are applying or returned to you with the envelope sealed.

(以下栏目由申请人填写，This section to be filled in by the applicant)

申请人姓名 申请人电话

（Name of Applicant） (Telephone Number)

申请人通信地址：

（Institution of Applicant）

(Address of Applicant)

申请做博士后的单位：

(Institution to which the applicant is applying)

(Address of the institution)

致推荐人 To the Referee

非常感谢您愿意为申请人做推荐人。请您在背面栏中对申请人以往科研工作及学术水平、科研工作能力等作出评价，并按上面的地址将本《专家推荐信》退回给申请人。

You are named by the applicant as a referee for his/her application of postdoctoral position in the listed institution. We would appreciate your opinion of his /her academic performance capability and potential in research work. Please directly send this form to the institution to which he/she is applying or return it to the applicant with envelope sealed. If you prefer to write a personal letter rather than this form, please feel free to do so and attach this form to your letter.

(以下栏目由推荐人填写) The following to be filled in by the referee

推荐人姓名

(Name of Referee)

推荐人职务或职称

(Position and Title)

推荐人工作单位

(Institution and Address)

推荐人与申请人的关系

(Relationship with the Applicant)

推荐人电话 推荐人传真

(Telephone Number) (Facsimile)

推荐意见（Recommendation）

推荐人签字 推荐日期

(Signature) (Date)